

Community Council Fund

2011 - 2012



COMMUNITY COUNCILS
A voice for your community

Information sheet

www.southwark.gov.uk/communityfund

Your community council has £15,000 to support activities run by local groups for local people

Who can apply?

- New and emerging local groups
- Small local organisations (having less than £30,000 in their bank account)
- Any constituted local group
- Any group or individual that has a constituted local organisation to administer the funds on their behalf
- Groups that are active within the community council area

Who cannot apply?

- Organisations not established in the UK
- Organisations which do not have any local links
- Political groups or organisations

What kind of things can be funded?

The community council fund can fund projects benefitting people who live in the community council area, for example

- One-off events such as fun days and festivals
- A series of workshops or activities involving members of the local community
- Publicity or merchandise to advertise an event you are doing

What kind of things will not be funded?

- Loans or interest payments
- Political groups or activities promoting political beliefs
- Activities which have happened or started before the grant decision date
- Activities that finish after 31 March 2012
- Activities that do not benefit people living in the community council area
- Anything which is capital funding, eg, building works or large playground equipment

How much can groups apply for?

- From £100 up to £1000. Groups can only submit one application.



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How can people apply?

You can get an application form either by

- going to www.southwark.gov.uk/communityfund to download it or
- by contacting the officer for the relevant CC area as listed on the left.

After filling in the form, send it back by post or email to the officer for the relevant CC area as listed on the left or at the back of the application form.

Closing date for receiving all applications is **Monday 16 May 2011**.

Late or partially filled applications will not be considered.

How can I get more information or support?

If you would like help with filling in the application please contact the officer for the relevant CC area as listed on the left.

How does the scheme work?

Applications will be screened to make sure they meet the criteria above.

Remember that eligibility for the scheme is also conditional on the applicant providing all the necessary information outlined in the application form which includes evidence on how they are or will be complying with appropriate safeguarding and health and safety policies.

Applications not fulfilling any of the above criteria will not be considered.

Locally elected councillors will be responsible for making decisions on all the eligible applications using the priorities outlined below:

- Applications that show a high level of involvement by the local community.
- Applications that involve groups working together.
- Activities delivered by:
 - New and emerging groups/individuals
 - We will give preference to groups who have not received community council funding in the last two years
 - Groups who are based in the community council area.
- Activities taking place within the community council area – unless they involve an outing, or there is lack of space for it within the area.
- Where the majority of people benefitting from the activity live within the community council area.

Decisions for applications will be made and announced by councillors at the first community council meeting which will take place after the end of June 2011.

Every applicant will be notified of decisions by a letter no longer than 15 working days after the decision is taken. Successful applicants will be asked to sign and return a condition of funding agreement. It is only once this agreement has been received that we can release the funding.

So when planning your activity please make sure that you give enough time for this and that your activity does not start until at least four weeks after the decision date.

Please note that groups that are not constituted or individuals who would like to apply with project ideas should get in touch with the community council development officer (contact details on the left) for advice as soon as possible. Remember all applications – whether by email or post - must reach us by

Monday 16 May 2011.